

# TOWN OF CLARENCE – BUILDING PERMIT APPLICATION



Date of Application: \_\_\_\_\_ Received By: \_\_\_\_\_ Permit # \_\_\_\_\_

(Residential) **New Construction** – One Family / Duplex / Multi-Family / Garage / Attached /  
Garage / Detached / Misc. / Storage Shed / Pole Barn \_\_\_\_\_

(Residential) **Remodel / Addition:** \_\_\_\_\_

(Commercial) **New Construction / Remodel / Addition / Change-In-Use:** \_\_\_\_\_

Use / Occupancy Classification: \_\_\_\_\_

**Construction Site** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

**Record Owner:** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

**APPLICANT:** \_\_\_\_\_ **Phone #** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

**Contractor:** \_\_\_\_\_ **Phone #** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

**Fax:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_ **Cell Phone #** \_\_\_\_\_

**Electrician:** \_\_\_\_\_ **Heating Contractor:** \_\_\_\_\_

**Master Plumber:** \_\_\_\_\_ **Sewer Contractor:** \_\_\_\_\_

**Estimated Value (Exclusive of Land)** \_\_\_\_\_

**Applicant's Signature:** \_\_\_\_\_

**NYS LABOR DEPARTMENT CODE RULE 56 REQUIRES AN ASBESTOS SURVEY FOR  
REMODELING, ADDITIONS OR RENOVATION PROJECTS.**

## **REQUIRED WITH PERMIT APPLICATION / TO BE DETERMINED BY INSPECTOR**

3 Plans (1 Wet Stamp) \_\_\_\_\_

Sewer District # \_\_\_\_\_

NYS Energy Calculations: \_\_\_\_\_

Grading & Drainage Plot Plan: \_\_\_\_\_

Driveway Approval Town/County/State: \_\_\_\_\_

Property Survey: \_\_\_\_\_

Residential Property Waiver: \_\_\_\_\_

ECHD : \_\_\_\_\_

Flood Plain Dev. Permit: \_\_\_\_\_

Board of Appeals: \_\_\_\_\_

Planning Board: \_\_\_\_\_

Fire Advisory: \_\_\_\_\_

Town Board: \_\_\_\_\_

Soil Test Results: \_\_\_\_\_  
Architect/Engineer Review & Approval of Soil Test: \_\_\_\_\_  
Architect/Engineer Code Review Checklist (Stamped): \_\_\_\_\_

**CONTRACTOR INSURANCE:**

Residential Insurance Waiver (Additions or Remodeling) \_\_\_\_\_  
Workmen's Compensation Board Approved Waiver \_\_\_\_\_  
Workmen's Compensation \_\_\_\_\_  
Disability Coverage \_\_\_\_\_  
Sewer District Receipt: \_\_\_\_\_  
Licensed Plumber Notification /Signature \_\_\_\_\_ Need \_\_\_\_\_ Received/Date \_\_\_\_\_

**Additional Notes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 
- New Energy Code Information – [www.energycodes.gov](http://www.energycodes.gov) (Click on "Free Software")

## RESIDENTIAL ACCESSORY BUILDINGS

- Copy of legal survey of property showing home location accessory
- Plot location of any existing and/or proposed structure indicating setbacks from all property lines and existing buildings.

### **Drawing requirements – (2 copies)**

- 200 square feet or less copy of brochure or plan for factory manufactured pre-built structures (ex: Duro Shed USA, Amish made, etc.) or photo from newspaper ad
- 201 + square feet require detailed sketch (see attached)
- Less than 200 square feet, no foundation is required
- 200 – 400 square feet must be on a slab and meet structural building code
- 400 – 1,000 square feet require a minimum 42" perimeter foundation and meet structural code requirements
- 1,000 + square feet must have plan stamped by architect/engineer

**Insurance:** For structures 400 square feet or larger residents must have notarized waiver or contractor with full insurance coverage.

### **Setbacks:**

#### **Agricultural:**

Maximum height: 35'.

Minimum side yard setback: 10'/5' if in rear yard & 200 G.S.F. area or less

Minimum rear yard setback: 25'/5' if in rear yard & 200 G.S.F. area or less

Minimum front yard setback: 75', except private garages

Minimum setback from principal structure: 6'.

#### **Residential:**

Minimum side and rear setbacks: 10'/5' if in rear yard

Minimum setback from principal structure: 6'

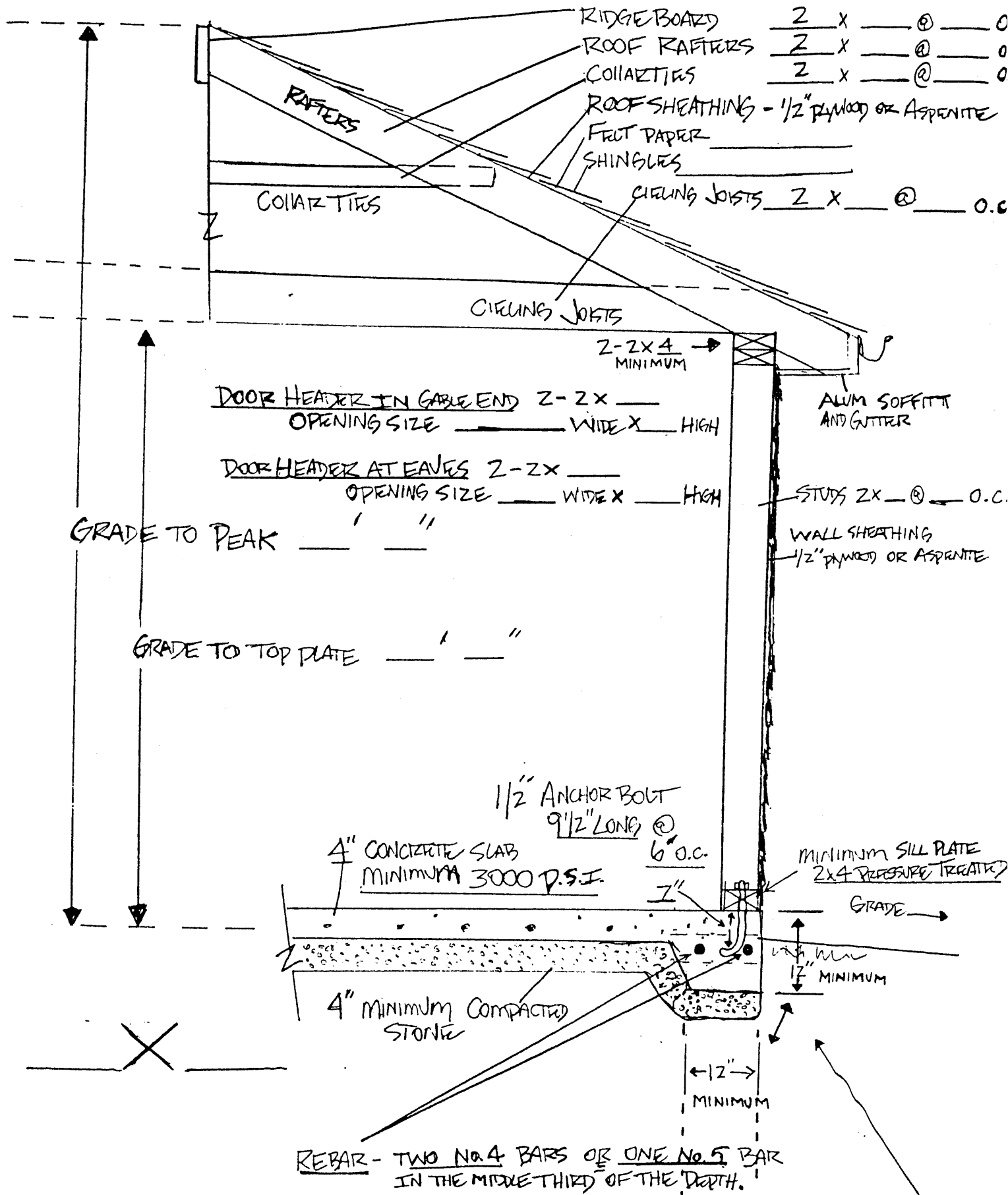
Maximum height: 16'

#### **Inspections:**

Footing (if required)

Framing prior to covering of any walls

Final prior to occupancy or use of building



MINIMUM FOUNDATION REQUIREMENTS FOR ALL STRUCTURES - 200<sup>sq</sup> - 400<sup>sq</sup>  
 ALL STRUCTURES OVER 400<sup>sq</sup> SQUARE FEET REQUIRE FROST PROTECTED FOUNDATIONS